

**DISTRICT THREE
GOVERNMENTAL COOPERATIVE**

Appendix B

Title VI/ADA Discrimination Complaint Form

Section I: This form should be filed with DTGC's Title VI Manager as shown below

Section I:			
Name:			
Address:			
Telephone (Home):		Telephone (Work):	
Accessible Format Requirements?	Large Print	Audio Tape	If other, please list/explain:
	TDD	Other	
Section II:			
Are you filing this complaint on your own behalf?		Yes *	No
*If you answered "yes" to this question, go to Section III.			
If not, please supply the name and relationship of the person for whom you are complaining:			
Please explain why you have filed for a third party:			
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party:		Yes	No
Section III:			
I believe the discrimination I experienced was based on (check all that apply): <input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Disability			
Date of Alleged Discrimination (Month, Day, Year): _____			
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.			
Section IV:			
Have you previously filed a Title VI complaint with this agency? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Section V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

Yes No

If yes, check all that apply:

Federal Agency: _____

Federal Court: _____

State Agency: _____

State Court: _____

Local Agency: _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:

Title:

Agency:

Address:

Telephone:

Section VI:

Name of Agency complaint is against:

Contact Person:

Title:

Telephone Number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below

Signature:

Date:

Please submit this form in person at the address below, or mail this form to:

Title VI Manager
District Three Governmental Cooperative
4453 Lee Highway
Marion, VA 24354
info@district-three.org